


Step 1 – Join the UASOM Slack workspace


- **Use the invitation link** sent via email from Slack. Enter your **@uab.edu** email address, and simply follow the prompts to finish!



Join the Slack workspace **UASOM**

What is your email address?

Verify email




Please check your email!

We've sent an email to [redacted]@uab.edu with instructions for joining this team.

We need you to verify your email address so you can finish creating your account.

To continue, go open the email.



Confirm your email to join UASOM

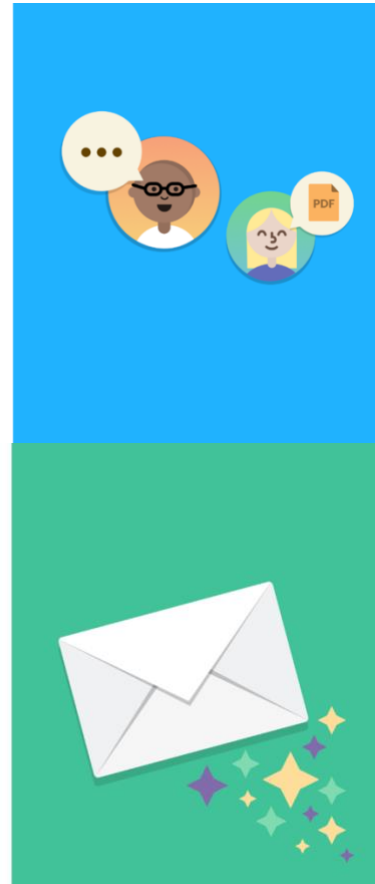
Hello! Once you've confirmed your email address and set a password, you'll be the newest member of the Slack workspace **UASOM**. ✨

Confirm Email

If you have any questions, simply reply to this email. We'd love to help.



UASOM
Workspace URL: uasom.slack.com



Join the Slack workspace **UASOM**

Full name

Display name (optional)

By default, Slack will use your full name — but you can choose something shorter if you'd like.

Password (required)

Passwords must be at least 6 characters long, and can't be things like "password", "123456" or "abcdef".

☒ It's ok to send me email about the Slack service.

Next

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UASOM Slack Information Page: <http://www.thestudentsenate.com/slack>

Step 2 – Set up your profile

Filling out your Slack profile helps other members learn more about you!

Name (Display Name)

What I Do (MS-1, MS-2, MS-3, MS-4 + leadership positions)

Phone Number

Time Zone

Step 3 – Download Slack's desktop and mobile apps

You can sign in and use Slack from a web browser on your desktop at any time (www.slack.com/signin).

For download instructions, click the link for the apps that are right for you.

Mobile

[iOS](#)

[Android](#)

[Windows Phone \(beta\)](#)

Desktop

[Mac OS X](#)

[Windows](#)

[Linux \(beta\)](#)

Step 4 – Enable Notifications

Go to Settings -> Notifications.

On mobile: Settings is the 3 dots in the upper-right corner.

On desktop: Settings is the gear icon (to the right of the search feature).

Step 5 – Join Channels

#public channels: members can browse & join any public channel in the workspace.

🔒private channels: members must be invited.

When you join the UASOM Slack workspace, you will automatically be added to the following public channels:

- #birthdays (MS1-4)
 - Wish someone happy birthday on their special day!
- #general (MS1-4)
 - Read school-wide communication & announcements.
- #housing (MS1-4)
 - Look for roommates & share housing tips.
- #medmemes (MS1-4)
 - Share your best medicine-related memes!
- #mssguidelines (MS1-4)
 - Find info about MSS guidelines & procedures that affect student life.
- #random (MS1-4)
 - You'll find posts from people selling books to info about upcoming lunch & learns!

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- #academicsuccess (MS1-4)
 - Maximize your personal & professional development by keeping up-to-date with MSS programs and advising.
- #moneymatters (MS1-4)
 - Don't miss important dates, reminders and notices regarding tuition & financial aid!
- #scheduling (MS1-4)
 - Scheduling is broken down by each class year. Find information about courses and deadlines!


Join a #public channel

Desktop


iOS

Android

Windows Phone

1 Select **Channels** in the left sidebar to open the channel browser. Or type  Shift L on Mac or Ctrl Shift

Channels

 annual-meeting

design

exec-planning

L on Windows.

2 Click **preview** to view a channel's contents.

3 To join, click **Join Channel** or press .


Desktop

iOS

Android

Windows Phone

1 Swipe left to right to open the channel list.

2 Scroll, then tap the  **plus icon** to the right of the **CHANNELS** section header.

3 Tap a channel name to preview the details.


4 Tap **Join**.

Desktop

iOS

Android

Windows Phone



- 1 Swipe left to right to open the channel list.
- 2 Scroll, then tap the  **plus icon** to the right of the **CHANNELS** section header.
- 3 Tap a channel name to preview the details.
- 4 Tap **Join Channel**.

Desktop

iOS

Android

Windows Phone

- 1 Tap the  **Menu icon** in the top right to open the channel list.
- 2 Scroll, then tap the  **plus icon** to the right of the **Channels** section header.
- 3 Tap a channel name to join.